

THE SECONDARY SCENE ENTRY SHEET

Please ensure that all work submitted to Secondary Scene is accompanied by this completed entry sheet (photocopies ARE acceptable).

ENTRANT

Name: _____

Year: _____ Age: _____ School: _____

Pupil's email address: _____

Theme of piece (if applicable): _____

I certify that the work submitted has been created by the pupil named above:

Teacher's name: _____

Department: _____

Teacher's email address: _____

Teacher's signature: _____ Date: / /20

Photocopy this form, then complete and attach to all work submitted. Send to: **Secondary Scene, PO Box 181, Dunedin**; or attach to an email to: **secondaryscene@odt.co.nz**; or fax to: **(03) 474 7422**.

TERMS AND CONDITIONS OF ENTRY

Articles

- (a) All articles must be original and the exclusive work of the Entrant and acknowledged contributors.
- (b) All articles must be fair, objective and balanced. Offensive language is not acceptable.
- (c) Each article must be a minimum of 200 words and no more than 800 words and must be typed.
- (d) Sources used must be quoted so they can be checked at the *Otago Daily Times*' discretion.
- (e) We reserve the right to edit material. The page may be withdrawn if schools fail to meet deadline.

Cartoons

- (a) All cartoon entries must be in pencil or pen and ink and set out on an illustration board size 23cm wide x 16cm deep.

Cartoons are the only entries that will be returned to Entrants. The *Otago Daily Times* does not accept any responsibility for the loss or damage in transit of cartoons.

Photographs

- (a) All photographs must be original and the exclusive work of the Entrant or acknowledged contributors.
- (b) Only photographic prints will be accepted as valid entries. Do not submit negatives or transparencies.
- (c) A detailed caption must be supplied with each photographic entry.
- (d) The *Otago Daily Times* may decide to use an *ODT* photo instead of one submitted by an Entrant to accompany an article.

Plagiarism

All work must be the original work of the student. Plagiarism will disqualify the entry.